

**Bishop Brossart High School Board Meeting Minutes**  
**March 11, 2024**

The meeting was called to order with prayer at 6:30 p.m.

**Board Members Present:** Very Rev. Ryan Stenger, Tim Callahan, Dan Steffen, Amy Enzweiler, Ben Ochsner, Tim Dunn, Sherrie Keller, Sarah Lusher

**Board Members Excused:** Molly Broering, Jen Sheffel

**Others Present:** Chris Holtz, Rob Braun, Christie Schroder

**Guest(s):** None

Motion to approve the minutes of the January 22<sup>nd</sup>, 2023 meeting was made by Dan Steffen, 2<sup>nd</sup> Amy Enzweiler. All voted in favor.

**Steering Committee:--- Mr. Tim Callahan**

- Policy updated to include Preschool and Kindergarten teachers to tuition discount for professional staff. Motion to approve made by Amy Enzweiler, second by Ben Ochsner. All voted in favor.
- Bonus payout percentages adjusted for football and golf to changes in post season structure. Motion to approve by Ben Ochsner, second by Sherrie Keller. All voted in favor.
- Diocesan audit is ongoing. Would like to have an outside firm conduct a more in-depth audit, or have a committee perform annual reviews in place a full audit.
- Steering committee to meet and review/update policy bylaws before next year

**Principal's Report:---Mr. Chris Holtz**

- Senior Class play was 3/8 – 3/10. Previous directors are stepping down, currently looking for new directors.
- ~100 students signed up for AED/CPR training on 3/20
- Currently gathering commitments for next phase of the Mustang Athletic Complex
- 2024-2025 School Calendar Set
- SRO sharing agreement with NCC to continue next year
- Early bird algebra – testing in April, invites pending test results
- Common devices for 2024-2025 school year have been decided on for incoming freshman, and current families wishing to purchase new devices
- Targeting 4% salary increases for the 2024-2025 school year
- Targeting 4% tuition increase for 2024-2025 school year, currently waiting to see how much healthcare costs increase
- 4/8 Solar eclipse – tentative plan to have early dismissal to allow students/staff time to travel to view the eclipse. Communication will be sent 48-72 hours in advance of school on Monday.

**Bishop Brossart High School Board Meeting Minutes**  
**March 11, 2024**

- Facilities Updates:
  - Awaiting cost for asbestos cleanup – could range anywhere between \$2,000 - \$7,000
  - Currently getting bids to repair concrete driveway - \$30,000 - \$35,000
  - MAC Parking lot – 5 year maintenance needed soon, \$20,000 - \$25,000
  - Currently getting bids to repair gym roof
  - Mrs. Lester exploring costs to upgrade the building phone system

**Finance Report:--- Mr. Rob Braun**

- Still exploring costs of trash collection/recycling
- Tuition bills will be a single amount that will include fees
- There will be a finance committee meeting prior to the end of the school year, timing based on when results of diocesan audit are returned

**Development:--- Mrs. Christie Schroder**

- BBHS night at Honey Hole April 6, 2024
- Mustang Mania Friday April 12, 2024
- HoF Nominations due 3/31/2024
- YTD there have been 42 students shadow. This includes incoming freshman, as well as transfers from other high schools.
- Currently 73 incoming freshman
- 67 graduating seniors
- 1<sup>st</sup> and 2<sup>nd</sup> rounds of scholarship applications are in
- Annual appeal ongoing, currently at ~\$70,000 vs. goal of \$110,000. Campaign runs through June 2024.

**Old Business:**

- Board positions needing filled: Vice President, Secretary
- New SPP board member awaiting appointment

**New Business:**

**Adjournment:**

Being no further business, the meeting was adjourned by a motion from Sarah Lusher, second by Amy Enzweiler.

Next meeting will be Monday, April 29<sup>th</sup>, 2024