

**Bishop Brossart High School Board Meeting Minutes**  
**November 06, 2023**

The meeting was called to order with prayer at 6:30 p.m.

**Board Members Present:** Very Rev. Ryan Stenger, Sherrie Keller, Hollie Lusby, Tim Callahan, Ben Alwell, Daniel Steffen, Ben Ochsner, Sara Lusher, Amy Enzweiler, Mollie Broering, Jen Sheffel

**Board Members Excused:** Tim Dunn

**Others Present:** Chris Holtz, Rob Braun, Christie Schroder

**Guest(s):**

Motion to approve the minutes of the September 18, 2023 meeting was made by Dan Steffen, 2<sup>nd</sup> Ben Oschner. All voted in favor.

**Principal's Report:---Mr. Chris Holtz**

- School Resource Officer started 11/3; 2-3 days per week
- November 20 and 21 – 3M Window film to be applied to remaining windows.
- Professional learning program through Xavier University for the staff. Reviewing what students are learning
- 3 teachers to attend RTI training in Orlando Florida
- Strategic plan reviewed and to be sent out publicly week of 11/6.
- Facilities
  - Areas of school with asbestos being inspected 11/6. Remediation cost TBD.
  - Letter was sent to the Bishops office to start process of fundraising for the athletic complex. Looking for other opportunities for growth in other parts of campus as well

**Steering Committee:--- Mr. Tim Callahan**

- Reviewed items in the School Board Policy Manual. Proposed revisions will be voted on at the January meeting.
  - Includes an addition to the Professional Courtesy section to include full time Pre-K staff.
- Still no final answer on changing the section dealing with School Audits and questions were asked about BBHS providing their own outside audit in addition to the Diocesan audit.

**Finance Report:--- Mr. Rob Braun**

- Finance Committee met on October 24. New members Darla Sendelbach, Emily Shewmaker, and Ben Oschner were introduced.

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- The committee reviewed the current status of funds and discussed future ideas for best use of funds.

**Development:--- Mrs. Christie Schroder**

- Open house was held October 29<sup>th</sup>. 57 families, with 9 from outside the feeder schools attended.
- Gala Night to be held on November 11.
- Mustang Magic to be held on December 1. Alumni event with a morning Mass, breakfast, and student led tour.
  - One board member suggested also holding an evening event in the future.
- Shadow students – 12 students are scheduled to follow current Brossart students throughout their day. 2 from CCMS, 1 from CCHS.
- Annual appeal mailers to go out around Thanksgiving.
- Estimating close to 80 incoming freshman for the next school year.

**Old Business:**

**New Business:**

- Board members asked about availability of a school nurse due to concerns over student with diabetes. Nurse is available by phone, but not present on site.
  - Administration staff said there are several faculty familiar with diabetes and available to help
  - Accommodations are made for medical needs.
  - Juice and candy are available
  - Student and family could meet with staff prior to the school year to address any concerns.

**Adjournment:**

Being no further business, the meeting was adjourned by a motion from Christy Schroder and a second by Jen Sheffel.

Next meeting will be Monday, November 6, 2023