

**Bishop Brossart High School Board Meeting Minutes**  
**September 19, 2023**

The meeting was called to order with prayer at 6:30 p.m.

**Board Members Present:** Very Rev. Ryan Stenger, Sherrie Keller, Hollie Lusby, Tim Callahan, Ben Alwell, Tim Dunn, Daniel Steffen, Ben Ochsner

**Board Members Excused:** Sarah Lusher, Amy Enzweiler, Mollie Broering, Jen Sheffel

**Others Present:** Chris Holtz, Rob Braun, Christie Schroder

**Guest(s):** Evan Callahan (Boy Scout Troup 86)

Motion to approve the minutes of the May 1, 2023 meeting was made by Ben Alwell 2<sup>nd</sup> Sherrie Keller. All voted in favor.

**Principal's Report:---Mr. Chris Holtz**

- Mr. Holtz said the resource officer position has been approved. Adam Noe will start November 2. BBHS will be sharing a Resource Officer with NCCHS.
- Phase 1 of the 3M window film has been installed. Its function is to slow the actions of an active shooter. Phase 2 of the 3M window film on the “secondary windows” will be estimated \$18,000.
- Staffing Updates:
  - Christie Schroder is BBHS new Director of Advancement, filling the Development Director position.
  - Matt Grosser is BBHS new Director of Curriculum, consulting in other roles as needed.
  - Welcome Larry Patterson who is stepping in as Mike Schack, Facilities Manager, will be moving to a semi-retired status.
  - New Teachers: Shelly Hegyi (Algebra 1 and Advance Topics), Malia Callahan (Health/PE), Adam Kozerski (Algebra II, Pre Calc, Calc) Casey Murphy (Spanish 1 and ASL), Anthony Valentino (English III, AP English, Film)
  - New Coaches: Lonnie Sweeney (Boys Golf), Kendall Schuler (Girls Cross Country), Danielle French (Volleyball)
- Wanted to thank Sr. Mary Luann Bender for many years of service to Brossart and school board. Her service has been greatly appreciated and her knowledge will be hard to match.
- Facilities
  - The outstanding balance on the MAC debt less than \$10,000.
  - Discussed the progress and timeline of the baseball and softball fields at the MAC.
  - July 2, 2023, main floor water line broke and flooded the main hallway, office, nurse station, teacher lounge, elevator shaft and theater. Serve Pro handle the repairs. Baseboards and some base cabinets have to be replaced.

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- A digital message board has been added to the hallway by the gym. Digitize banners, hall of fame listings, and athletic records and much more.
- Updated the “200 building” classrooms with new flooring and removed old lab tables. Moved and updated robotics room. Old robotics room is now Adam Franzen classroom.

**Finance Report:--- Mr. Rob Braun**

- Planning for upcoming maintenance and repairs: MAC parking lot needs sealed, update roof repairs and windows for school.
- Finance Committee will be meeting prior to our next school board meeting. Looking for one to two BOE members to join.

**Development:--- Mrs. Christie Schroder**

- Enrollment:
  - There are currently 315 students enrolled at BBHS
    - 97 Freshman, 76 Sophomores, 74 Juniors, 67 Seniors
    - There are currently 104 8<sup>th</sup> graders and 122 7<sup>th</sup> graders from feeder parishes
- Completed a successful Women’s and Men’s Golf Outing in June
- Open House will be October 29<sup>th</sup> from 1:00 – 3:30 PM.
- Gala Casino Night fundraiser will be November 11<sup>th</sup>
- Considering the cost of making a professional video to help promote our branding and used for annual appeal.

**Steering Committee:---**

- An updated policy manual was provided with the changes approved at the May meeting.
- Steering Committee will be meeting half an hour prior to our next school board meeting. Looking for one to two BOE members to join.

**Strategic Plan**

- Progress has been made with the updated 2023 - 2033 strategic plan.
- Next step is to update BBHS four pillars on the website.
- Planning has begun for implementing a standardized device for all freshman in the 2024-2025 school year.

**Adjournment:**

There being no further business, the meeting was adjourned at 7:41 p.m. by a motion from Ben Ochsner and a second by Ben Alwell.

Next meeting will be Monday, November 6, 2023