



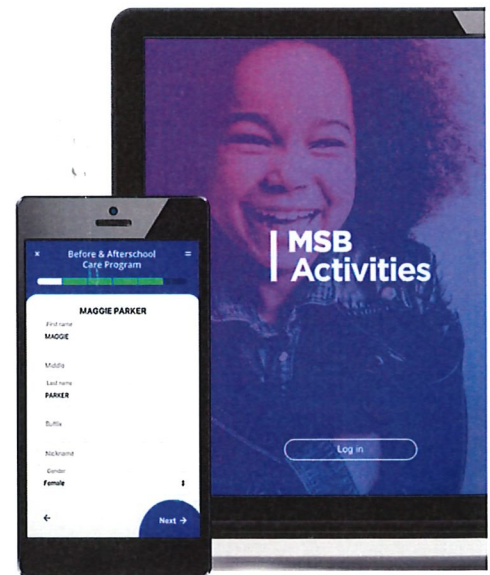
## MSB Activities


# Register online for school programs

Sign up and pay online all  
from your desktop or phone!

### GET STARTED

- 1 Go to [myschoolbucks.com](https://myschoolbucks.com) to create an account and add your student(s)
- 2 Visit [MSBactivities.com](https://MSBactivities.com) to log in with your MySchoolBucks username and password
- 3 Pick a program and complete your registration
- 4 Receive alerts when program fees are due and quickly pay through MySchoolBucks




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## Sign up for AutoPay

- 1 Log in to MySchoolBucks and click the **Invoices** card to view your Invoices.
- 2 Click the **Payment Options** button next to an invoice to view your payment options.  

- 3 Select one of the payment options in the lower-left corner of your invoice.
  - Choose an option to pay for your invoice and then proceed to payment methods.
  - Choose the **Pay in Full and subscribe to automatically pay future invoices** option to sign up for AutoPay.

## Retrieve your PIN

- 1 Log in to MSB Activities.
- 2 From the upper-left hamburger menu,  click **Retrieve PIN**.
- 3 Select the school you would like to retrieve your PIN number for. Your PIN will display for 60 seconds.

**NOTE:** PIN numbers are different for each school.

## Can't check your student in?

Your student's registration may not have been accepted by your school yet.

## Accepted document types

MSB Activities accepts the following types of documents (up to 10MB):



## Questions?

Please contact your Before and After Care Office with any questions, including:

- ✓ If you are unable to make changes to your account
- ✓ If you are having trouble registering your student
- ✓ If you need information to set up split billing:
  - Let your Before and After Care Office know who needs to be billed what amount
  - Each user will need a MySchoolBucks login.