**Bishop Brossart High School Board Meeting Minutes**

**September 19, 2022**

The meeting was called to order with prayer at 6:35 p.m. **Board Members Present:** Ben Alwell, Sr. Mary Luann Bender, Mollie Broering, Tim Callahan,

Amy Enzweiler, Shertrie Keller, Hollie Lusby, Sarah Lusher, Ben Ochsner,

Msgr. Gerald, Reinersman, Jen Sheffel, and Daniel Seffen

**Board Members Excused:** Denise Govan,

**Others Present:**  Chris Holtz, Rob Braun and Tony Harden

Motion to approve the minutes of the April 11, 2022 meeting was made by Ben Alwell

2nd by Sarah Lusher

All voted in favor

**Principal’s Report:---Mr. Chris Holtz**

* Staff and Enrollment:
  + Several new staff members have joined Bishop Brossart this year, including a second full-time Guidance Counselor
  + The population of the geographic area from which Bishop Brossart attracts students, as well as Bishop Brossart’s actual enrollment (306), is steadily growing. Current enrollment is These realities, along with other changing dynamics, makes it imperative that we have a focused approached to planning for the school’s future. Mr. Holtz asked the Board to be involved in formulating a strategic plan. It was suggested by a Board member that a five-year budget projection be a part of this strategic plan.
  + Mr. Holtz invited Board members to volunteer for the positions of Board chairperson and secretary. Sr. Mary Luann Bender and Amy Enzweiler volunteered to assume the secretarial duties for this year.
  + Again this year, in the fall and spring, Bishop Brossart’s students will participate in a behavioral health assessment called Terrace Matrix.
  + Once monthly the students participate in a special topics sessions. This month’s session will focus on life skills.
* Facilities
  + The former Fire House renovations are almost complete, enabling this newly airconditioned space to be used as a fitness center for students. Replacement of the current weight equipment is in the planning stage.

**Steering Committee:---**

* Mr. Holtz mentioned that during this academic year, the Steering Committee, consisting of the Board Chairperson, Fr. Reinersman and himself, would begin a review of the School Board Policy Manual. This Committee will bring their suggested revisions to the full Board.

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**Finance Report:--- Mr. Rob Braun**

* Finance Committee
  + Bishop Brossart’s Finance Committee met recently to review the current budget and monies being held in various funds. Approximately $240,000 from the Fr. Urlage inheritance and $40,000 remaining from the Crouch fund (both unrestricted) have been moved to the Pooled Investment Fund. These monies may eventually be used for anticipated capital repairs including the gym and Crouch building roof replacement, Crouch building window replacement, and parking lot repairs.

**Development:--- Mr. Tony Hardon**

* Events
  + September 24th – 7th and 8th Grade Night (Mustang Mania)
  + October 2nd – Alumni Soccer Game
  + October 15th – Hall of Fame
  + October 27th – 8th Grade Visit – St. Philip and St. Joe’s
  + October 28th – 8th Grade Visit – Sts. Peter and Paul and St. Mary’s
  + November 12th – Gala
* Discussion
  + There are currently 110 8th graders from feeder parishes
  + Discussion followed regarding how to keep alumni from the school’s earliest years interested and involved in the school.

**Other Business:**

* The Board Chairperson will be contacting Board members to determine their willingness to continue to serve

There being no further business, the meeting was adjourned by a motion from Sr. Mary Luann Bender and a second by Tim Callahan.

**Next Meeting:---November 21 at 6:30 p.m.**